

The order of consideration,
review and publication of articles in
scientific and practical peer-reviewed journal
"Medical and biological problems of
life activity"

1. The authors submit articles in the scientific and practical peer-reviewed journal "Medical and biological problems of life activity" (hereinafter - the editorial board, the journal, respectively) at the address: Republic of Belarus, 246040, Republic of Belarus, Gomel, Ilyicha Street, 290, tel.: (+375232) 389524, in printed and electronic form (by e-mail: mdp@rcrm.by).
2. The editorial board keeps in touch with the authors by post and e-mail specified by the author himself. At the same time, the editorial board is not responsible for the inaccuracy of the email address provided to it and does not take measures to find other ways of contacting the authors. If the author does not respond to requests from the editorial board for more than 1 month, his article is removed from publication.
3. The term for articles review to determine the feasibility of publication in the journal should not exceed 10 working days from the date of its receipt by the editorial board.
4. The term of peer review (expert review) of an article to determine its scientific and methodological level, as a rule, should not exceed 2 months from the date of its receipt by the editorial board.
5. Articles are published in the order of their receipt by the editorial board, determined by the portfolio of articles of the journal.
6. The editorial board shall evaluate the article for its compliance with the requirements for articles submitted for publication in the journal.
7. Within 5 working days from the date of receipt of the article, the editorial board evaluates the article for its compliance with the established requirements for publication, as well as the thematic focus of the journal.
8. The decision on the compliance of the article with the established requirements for publication is taken by the editorial board independently.
9. The decision on the compliance of the article with the thematic focus of the journal is made by the editor-in-chief of the journal or the scientific editor.
10. Articles recognized by the editorial board as not meeting the established requirements for publication are returned to the authors for revision within 10 working days from the date of such a decision.
11. Articles recognized by the editor-in-chief of the journal or by the scientific editor as not corresponding to the thematic focus of the journal are not returned to the authors. In this case, the editorial office within 3 working days from the date of such a decision sends to the author a reasoned refusal to publish the article.

12. Articles recognized by the editorial board as meeting the established requirements for publication are registered in the journal of articles received by the editorial board, where the date of receipt of the article is mandatory. If the article was previously sent to the editorial board for revision, then the date of its receipt is the date of return after revision. If the article was received by the editorial board of the journal immediately after passing the peer review (expert review) procedure at the Academic Council, then the date of its receipt is considered to be the date of the meeting of the Academic Council at which this article was reviewed.

13. The editorial board, within 10 working days from the moment of making a decision on the compliance of the article with the established requirements for publication, using software, checks it for compliance with copyright and related rights, the presence of borrowings.

14. As a rule, an article is published in a journal if it contains at least 80% of the original text. In exceptional cases, taking into account the nature of the author's borrowing of information from various sources, the presence of links to them, the editorial board, in agreement with the editor-in-chief of the journal or the scientific editor, may make a positive decision to publish an article with an originality percentage of less than 80%.

15. Articles with a percentage of originality less than 80% are returned to the authors for revision within 2 working days from the date of the check for borrowings.

16. The editorial board organizes the review of articles. At the same time, whenever possible, the opinions of the authors on the undesirability of evaluating the articles submitted by them by specific persons are taken into account. All reviewers are selected from among recognized experts on the subject of peer-reviewed materials who have publications on the subject of the peer-reviewed article over the past 3 years. The editorial board sends copies of expert opinions, including those containing a reasoned refusal to publish materials, to the authors of the articles at the e-mail address indicated in the information about the author, as well as upon receipt of a request to the Ministry of Health of the Republic of Belarus and the Ministry of Education and Science of the Russian Federation. The reviews are kept in the editorial board for 5 years.

17. Articles that have received positive reviews, no later than 10 working days from the date of such a decision, are placed in the portfolio of articles, which is formed by the executive secretary of the editorial board of the journal.

18. The conditions under which an article is placed in a portfolio of articles are: compliance with the established requirements for publication in the journal; the presence of at least 80% of the original text.

19. The editorial board of the journal has the right to make a decision to place an article in the portfolio of articles without sending it for peer review (expert review), if this article meets the established requirements for publication, and its relevance and quality provide sufficient grounds for such an assessment.

20. The portfolio of articles contains information about the date of receipt of the article, its author (s), title and the results of review (expert review).
21. All articles placed in a portfolio of articles are broken down into the following categories:
articles by doctors of sciences - one of the authors of which is a doctor of sciences;
articles of candidates of sciences - one of the authors of which is a candidate of sciences;
articles of persons without academic degrees and titles - all other articles.
22. The next issue of the journal is formed by the executive secretary of the journal from the number of articles in the portfolio, and, as a rule, cannot contain more than 24 articles.
23. Articles are published, as a rule, in the order of priority of their receipt by the editorial board. The order of publication of information and other materials is determined by the editor-in-chief of the journal or a scientific editor.
24. Out of turn published: articles by doctors of science; any articles by decision of the members of the editorial board, the editorial board of the journal, agreed with the editor-in-chief of the journal or the scientific editor.
25. It is not allowed to publish in one issue of the journal 2 or more articles of one author.
26. If the portfolio of articles contains two or more articles of the same author, for one of which a decision has been made to publish it, then the second and subsequent articles are published no earlier than through the issue of the journal.
29. The exceptions are articles by doctors of science and continuing publications of the author within the same topic.
30. The editorial board of the journal has the right to form its thematic issues without observing the order of publication of articles.
31. The following quotas are established for the placement of articles in the next issues of the journal for the categories of articles: articles of doctors of science - at least 8; articles of candidates of sciences - as a rule, no more than 8; articles of persons without academic degrees and titles - no more than 8.
32. If the portfolio of articles contains more than 8 articles of doctors of sciences, then all of them can be placed in the next issue of the journal due to the proportional reduction of the quota for articles of persons without academic degrees and titles.
33. If the portfolio of articles contains less than 8 articles of doctors of sciences, then the rest of the quota for their placement in the next issue of the journal is used for articles of candidates of sciences.
34. The publication of the next issue of the journal with the number of articles by persons without academic degrees and titles in excess of 1/3 of the total number of articles is not allowed.
35. The content of the next issue of the journal is formed by the executive secretary of the editorial board of the journal no later than 1 month before the planned date of

its publication, agreed with the chief editor of the journal or scientific editor and approved by the chairman of the editorial board of the journal.

36. The content of the next issue of the journal includes an explanatory note on the nature of the articles placed in it, the editorial classification of the issue, as well as information about the authors and the results of reviewing (expert review) of each article.

37. After approval of the content of the next issue of the journal by the chairman of the editorial board of the journal, adding articles to it is not allowed.

38. The journal is sent in accordance with the requirements of the legislation of the Republic of Belarus, as well as to practical, scientific and educational institutions of the system of the Ministry of Health of the Republic of Belarus, practical, scientific and educational institutions of the Russian Federation and Ukraine.